



M i n u t e s
Committee of the Whole
Monday, June 11, 2012
3:30 p.m.
City Council Chambers

Action

Present: Mayor D. Canfield
Councillor C. Drinkwalter
Councillor R. Lunny
Councillor R. McKay
Councillor R. McMillan
Councillor L. Roussin
Councillor S. Smith
K. Brown, CAO
R. Perchuk, Operations Manager
W. Brinkman, Emergency Services Manager
C. Neil, Recreation Services Manager
B. Graham, Risk Management & Loss
Prevention Officer
H. Kasprick, Deputy Clerk
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A. Public information Notices

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its June 18th, 2012 meeting:-
N/A

B. Declaration of Pecuniary Interest & the General Nature Thereof

- 1) On Today's Agenda
- 2) From a Meeting at which a Member was not in Attendance.

Councillor McMillan declared a pecuniary interest on item #5 under Corporate Services as well as Item #1 under Finance as his spouse is a member of the Police Services Board and reference is made to policing in both items.

**C. Motion for Confirmation of Previous Committee Minutes:
Moved by R. McMillan, Seconded by C. Drinkwalter and Carried:-**

That the Minutes from the last regular Committee of the Whole Meeting held May14, 2012 and a Special Committee of the Whole Meeting held May 8 and May 24, 2012 be confirmed as written and filed.

D. Presentations/Deputations

None Requested.

E. Reports:

Community & Protective Services

Councillor Drinkwater, Chair, reviewed the Committee reports:-

1. Harbourfront Tent User Guide

Recommendation:

That Council of the City of Kenora hereby supports an internal Harbourfront Tent User Guide that promotes fire and life safety that will be used for City staff reference only; and further

That each user group of the Tent Structure shall provide the Chief Building Official and Chief Fire Official for the City of Kenora a detailed floor plan, including dimensions, for their specific event no more than 30 days prior to the event date; and further

That the Chief Building Official and Chief Fire Official or designate for the City of Kenora shall authorize each tent use prior to the event taking place and the internal booking form shall be circulated for approval to the parties through the approval process; and further

That staff be directed to develop a user friendly guide for consumer reference for rentals that clearly outlines the responsibilities of the occupants and the requirements for the rental.

Recommendation approved.

HKasprick

Discussion: The old tent that was formally on the south parking lot had a capacity of 1,240 and to get it beyond the 1,240 they brought the capacity to an additional 760 persons with the patio, fenced in area to be included. Chief Brinkman explained that the National Building Code and National Fire Codes exist to ensure safety of the public. When we take occupancy of any sort, under these codes, it is a Group A Division 2 occupancy and there are regulations that go along with it. The Corporation owns the tent and there are minimum requirements to ensure public safety. Warren will contact the Engineers and have further conversation with Sault Ste. Marie and other parties to present further details to Council on Monday.

Corporate Services

Councillor McMillan, Chair, reviewed the Committee reports:-

1. Insurance Renewal

Recommendation:

That Council hereby approves the renewal of the City's Municipal Insurance Policy with Jardine Lloyd Thomson with local representation by the Standard Insurance for the provision of Municipal Insurance coverage effective July 1, 2012 to July 1, 2013 in the amount \$323,890 plus applicable taxes.

Recommendation Approved.

HKasprick

2. Accessibility Advisory Committee Appointment

Recommendation:

That Council hereby appoints Bayley Kurtz-Ostenfeldt to the Accessibility Advisory Committee with a term to expire November 30, 2014.

Recommendation Approved.

HKasprick

3. AMO Appointment

Recommendation:

That Council of the Corporation of the City of Kenora hereby supports Mayor David S. Canfield to the position of Director for the Northern Caucus as the Northwestern Ontario Municipal Association (NOMA) appointee to the Association of Municipalities of Ontario (AMO); and further

That the appropriate nomination including Mayor Canfield's written consent be forwarded to AMO no later than June 22, 2012.

Recommendation Approved.

HKasprick

4. Ring of Fire-Support for First Nations Determination of Development

Recommendation:

That as requested by the Council of the City of Thunder Bay with respect to the development of the mineral deposits known as the Ring of Fire, and recognizing the primacy of First Nations communities to take steps to have their communities directly benefit from the development of the Ring of Fire, the Council of the City of Kenora hereby supports the fundamental intent of the resolutions arising from the joint meeting of the Lake Nipigon First Nations, the Matawa North-South Alliance as well as the municipalities of Thunder Bay, Greenstone and Nipigon at a meeting held April 14, 2012; and further

That a copy of Kenora's resolution of support be forwarded to NOMA, Greg Rickford, MP, Kenora, Sarah Campbell, MPP, Kenora-Rainy River, the Minister of Northern Development and Mines, the Provincial Ring of Fire Coordinator, the Federal Minister of Natural Resources and the City of Thunder Bay.

Recommendation Approved.

HKasprick

5. Various Minutes

Recommendation:

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- April 17 – Committee of Adjustment & Planning Advisory Committee
- May 9 – Harbourtown Centre Committee
- March 29 & May 10 – Heritage Kenora
- May 14 – Committee of the Whole

- May 15 – Property & Planning Committee
- May 22 – Lake of the Woods Museum Board
- May 23 – Kenora Community Policing Committee
- May 24 – Special Committee of the Whole
- May 24 – Kenora Youth Council

That Council hereby receives the following Minutes from other various Committees:

- March 22 – Kenora District Services Board
- April 20 - Northwestern Health Unit
- May 3 – District of Kenora Home for the Aged
- May 30 – LOW Development Commission

That these Minutes be circulated and ordered filed.

Recommendation Approved.

HKasprick

6. Workwell Audit Results

Recommendation:

That Council receives the results of the recent WSIB Final Workwell Audit of the City’s Health and Safety Program as presented; and further

That City Administration and staff be commended on the substantial improvements that have been made to the City’s Health and Safety program to ensure safe work practices are in place for all our employees; and further

That the City continues to emphasize the importance of health and safety in the workplace and at home by continuing the training, education and policies that have been developed and in practice for all departments by making health and safety a priority; and further

That City staff be directed to develop a strategy to address the outstanding recommendations from the audit that would bring the City to 100% compliance.

Recommendation Approved.

HKasprick

Economic Development

Councillor Smith, Chair, reviewed the Committee reports:-

1. Revised MOU with Lake of the Woods Development Commission

Recommendation:

That Council hereby adopts the revised Memorandum of Understanding with the Lake of the Woods Development Commission; and further

That the appropriate by-law be passed for this purpose.

Recommendation Approved (resolution & bylaw).

HKasprick

Finance

Councillor Lunny, Chair reviewed the Committee reports:-

1. April 2012 Financial Statements

Recommendation:

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as at April 30, 2012.

Recommendation Approved.

HKasprick

New Item introduced:

2. Dedicated Gas Tax Funds for Public Transportation Program

Recommendation:

That Council of the City of Kenora give three readings to a by-law to authorize the execution of an agreement between the City of Kenora and the Ministry of Transportation with respect to the Dedicated Gas Tax Funds for Public Transportation Program for 2011-2012; and further

That the Mayor and Clerk be authorized to enter into the agreement.

Recommendation Approved (resolution & by-law).

HKasprick

Operations Committee

Councillor McKay, Chair reviewed the Committee reports:-

1. 2012 Interlocking Brick Paver & Concrete Sidewalk Works

Recommendation:

That the request for quotations for the unit prices for Interlocking Brick Paver and Concrete Sidewalk Works 2012 be received; and further

That the ranking call list for unit prices for Interlocking Brick Paver and Concrete Sidewalk Works 2012 be accepted and adopted for the purposes of hiring contractors to perform the works during the 2012 Construction Season.

Recommendation Approved.

HKasprick

2. Building Inspector Appointment

Recommendation:

That Jeremy Smith be appointed to the position of Building Inspector for the City of Kenora; and further

That By-law 105-2007 designating John Nabb as Deputy Chief Building Official for the City of Kenora, be hereby repealed; and further

That Council give three readings to a by-law for this purpose.

<p>Recommendation Approved (resolution & by-law).</p> <p>3. Detailed Visual Bridges and Parkade Inspections Recommendation: That Council of the City of Kenora accepted the proposal of Genivar Inc. to provide consulting services for the Detailed Visual Bridge and Parkade Inspections; and further</p> <p>That the Mayor and Clerk are hereby authorized to execute an Agreement between The Corporation of the City of Kenora and Genivar Inc., in accordance with the terms and conditions therein; and further</p> <p>That the appropriate by-law be passed for this purpose.</p>	<p>HKasprick</p>
<p>Recommendation Approved (resolution & bylaw).</p> <p>4. DWQMS Accreditation Recommendation: That Council of the City of Kenora authorizes the transfer of accreditation to QMI-SAI Global to be the Accreditation Body for our Drinking Water Quality Management System; and further.</p> <p>That the Mayor and Clerk be authorized to enter into any agreements from this transfer.</p>	<p>HKasprick</p>
<p>Recommendation Approved.</p> <p>5. 2012 Water & Wastewater Systems Monthly Summary Report Recommendation: That Council of the City of Kenora hereby accepts the Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by Randy Polischuk, Water and Sewer Foreman, Jim Campbell, Water Treatment Plant Operator and David Nachuk, Wastewater Treatment Plant Operator, for the month of April, 2012.</p>	<p>HKasprick</p>
<p>Recommendation Approved.</p> <p>6. 2012 Deer Hunt Recommendation: That Council hereby approves an amendment to the Discharge of Firearms By-law #148-2010 to authorize an extension to the areas in which deer hunting is allowed within City limits for 2012 for the period October 1, 2012 up to and including 15 December, 2012, with the following restrictions:</p> <ul style="list-style-type: none"> • Hunting shall be restricted to hunting of deer only south of Highway 17A (the By-pass); • Firearms authorized to be used for hunting within City limits south of the by-pass shall be restricted to archery equipment as defined per the rules and regulations of the Fish and Wildlife Conservation Act; • Hunters eligible to hunt within City limits south of Highway 17A (the 	<p>HKasprick</p>

By-pass) shall be restricted to those eligible to hunt under the Resident – Open Season, as defined within the Ontario hunting regulations;

- Hunters shall have all required licenses and courses and comply with the rules and regulations as set out in the Fish and Wildlife Conservation Act and adhere to all related Provincial and Federal statutes;
- Hunting shall only be permitted on parcels of land of an area of four (4) hectares or greater;
- Hunting shall be prohibited on all city owned land;
- Hunting shall only take place on either crown land or private property which lies within the designated hunting areas and related size restrictions;
- Hunters must obtain written permission to hunt on private land from the property owner and display written permission at request of a law or by-law enforcement officer;
- Discharging a bow and arrow within 75 metres of an occupied dwelling or roadway is prohibited;
- No bow and arrow shall be discharged in the direction of any human, roadway, structure or domestic animal within reasonable range of the weapon at an angle which might allow the projectile to strike at, or dangerously near these objects;
- Field dressing shall be done in accordance with the wishes of the property owner and remains shall not be disposed of on City property; and further

That the appropriate by-law be passed for this purpose.

Recommendation Approved (resolution & by-law).

HKasprick

Next Meeting:

- Monday, July 9, 2012

Motion - Adjournment to Closed Meeting:

1. Moved by R. McMillan, Seconded by R. McKay & Carried:-

That this meeting be now declared closed at 5:16 p.m.; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Council to move into a Closed Session to discuss items pertaining to the following matters:-

- i) **A proposed or pending acquisition of land for municipal purposes**

Reconvened to the Open Meeting:

2. Moved by R. Lunny, Seconded by C. Drinkwalter & Carried:-

That Council hereby reconvenes to Open Session at 5:55 p.m. with no reports.

The Meeting adjourned at 5:55 p.m.